

Weather Briefing

LOCATION	TERMINAL AERODROME FORECASTS (TAF)			
LOCATION	METAR			
LOCATION	WINDS & TEMPERATURES ALOFT FORECASTS			
	ALT	ALT	ALT	ALT

LOCATION	PIREPS/SIGNIFICANT WEATHER/NOTAMS

Weight and Balance					
	WEIGHT	X	ARM	=	MOMENT
EMPTY WEIGHT AIRCRAFT					
FRONT PASSENGERS					
REAR PASSENGERS					
FUEL GAL x 6#/GAL=					
BAGGAGE					
TOTAL GROSS WEIGHT					TOTAL MOMENT
CG =		TOTAL MOMENT		TOTAL WEIGHT	

GROSS WEIGHT AND CG WITHIN LIMITS?

Flight Plan

UTC Time Conversion
 PST +8 MST +7 PDT +7
 CST +6 CDT +5 MDT +6
 EDT +5

TYPE	IFR	VFR	DVFR
2. AIRCRAFT IDENTIFICATION			
3. AIRCRAFT TYPE/SPECIAL EQUIPMENT			
4. TRUE AIRSPEED	KNOTS		
5. DEPARTURE POINT			
6. DEPARTURE TIME	PROPOSED (Z)	ACTUAL (Z)	
7. CRUISING ALTITUDE			
8. ROUTE OF FLIGHT			
9. DESTINATION (Name of airport and city)			
10. EST. TIME EN ROUTE		HOURS	MINUTES
11. REMARKS			
12. FUEL ON BOARD		HOURS	MINUTES
13. ALTERNATE AIRPORT(S)			
14. PILOT'S NAME, ADDRESS, TELEPHONE NO. AND AIRCRAFT HOME BASE		15. NO. ABOARD	
17. DESTINATION CONTACT/TELEPHONE (OPTIONAL)			
16. COLOR OF AIRCRAFT			
19. CLOSE FLIGHT PLAN WITH			
Special Equipment Suffix			
C - RNAV, Transponder With No Mode C	D - DME, No Transponder	E - FMS with DME/DME and IRU position updating	F - FMS with DME/DME position updates
A - DME, Transponder With Mode C	B - DME, Transponder With No Mode C	J - /E with RVSM	K - /F with RVSM
M - TACAN Only, No Transponder	N - TACAN Only, Transponder With No Mode C	P - TACAN Only, Transponder With Mode C	Q - RNP and RVSM
R - RNP	T - Transponder With No Mode C	U - Transponder With Mode C	W - RVSM
X - No Transponder	Y - RNAV, No Transponder		
G - GPS or WAAS with enroute and terminal capability	I - RNAV, with Mode C	L - /G with RVSM	